

**MINUTES**  
**Litchfield Board of Fire Commissioners & EMS**  
**October 20, 2012 Meeting**  
**Town Hall Annex, 80 Doyle Road Bantam, CT**

**Members Present:** Chairmen John Campbell, Paul Parsons, Doug Hatstat, Francine Spencer

Members Absent: Teresa Berry, Sam Kinkade

**Also present:** Fire Marshal Thomas O'Hare, Assistant Chief Ed Evers

Chairmen John Campbell called the meeting to order at 7:03 p.m.

**Approval of Minutes** – A motion was made by F. Spenser and seconded by D. Hatstat to approve the minutes of the September 20, 2012 meeting. Passed

**There were no Public Requests or Comments**

**There were no Commission Requests**

**Budgets – Department and Capital** – Capital budgets were presented to the board for approval for submission to the capital committee. Discussion was held on each request and a few items were either dropped or extended. East Litchfield's window replacement will be combined with the Building repair project scheduled for FY14-15, Litchfield Fire Request was placed as a top priority for FY13-14 as this has been before capital the last 10 years and as a public building needs to be completed. Bantam Fire request for ADA upgrades was placed in FY17-18. A lengthy discussion was held on the Apparatus Replacement fund, this will be where requests for truck replacement monies will be requested. From this account is where vehicles will be paid for as their replacement is due. It was also discussed to continue the Airpack replacement fund and continue adding funds, in FY16-17 when a request for Town-wide Airpack replacement will be requested unused funds in this account will be used to offsets some of those costs. A motion was made by P. Parsons and seconded by D. Hatstat to send the following request to the capital request to the Capital Committee for FY13-14: \$80,000 for the upgrade of the Litchfield Firehouse Bathrooms, \$472,000 for the Apparatus Replacement Fund, \$15,000 for the Airpack Replacement Fund and \$2,500 for the Fire Pond Repair Fund. This motion was passes 4-0 Litchfield Fire presented their operating budget, it was not discussed as all others have not be presented at this point and will be needed to be presented to the Board at the November meeting. Litchfield will be able to make modifications to their operating budget at that time if necessary.

**Fire Marshal** – Fire Marshal O'Hare reported that things are busy in the office with Fire Prevention activities just being completed. He thanked the Fire Departments and office assistant Lisa Bauer for taking the ball and running with it this year. He taught a Fire Forensics class for the Litchfield High School the previous week that was well accepted

and will become a yearly event along with the class that is taught in the spring. On the emergency management side Northfield has received 25 cots pillows and blankets for their shelter form Region V. Litchfield has received a 5000 Watt portable generator that will be stored and used at the Camp Dutton antenna site in case the existing generator fails again as it did during storm Alfred.

**Physicals** – Physicals for Litchfield Fire and Litchfield Ambulance are underway.

**EMS**- No report

**Communications** –None

With No other business a motion was made by P. Parsons and seconded by F. Spencer to adjourn the meeting. Passed 7:50 PM

**Board of Fire Commissioners & EMS**

A handwritten signature in black ink, appearing to be 'J. Parsons', written over the printed name of the Board of Fire Commissioners & EMS.

**Date**

11-15-2012